



## **WINDSOR POLICE SERVICE**

announces an opening for the position of  
**SYSTEMS ANALYST – BUSINESS SOLUTIONS**

**SALARY RANGE:** Approx. \$100,403 - \$109,677 annually

### **POSITION SUMMARY:**

- A member of the Windsor Police Service (WPS) Information Technology (IT) unit;
- The Systems Analyst – Business Solutions, is a responsible for the development and support of business systems, applications, business processes, integrations, data structures and business intelligence tools, along with having a leadership role in the planning and delivery of organizational modernization;
- In collaboration with WPS staff, project teams and business partners - utilize development, database, business analysis, and project management skills to lead, develop and implement continuous improvement initiatives through the modernization of business processes, technology systems, integrations, reporting, and data analysis and visualization capabilities;
- Maintain, support and develop existing business applications to ensure integrity and sustainability;
- Consult with WPS staff to analyse business processes, systems and data structures in order to make recommendations for improvements in service delivery and data analytics;
- Participate in and support the development of the IT project portfolio plans and long-term strategic goals;
- Develop and deliver IT documentation, recommendation reports, presentations and training as required;
- Security responsibilities and leadership related to all job functions.

### **QUALIFICATIONS:**

- Must possess a University Degree in Computer Science or a three year Community College Diploma in a Computer Sciences related program;
- Must have a minimum of 5 years experience in Information Technology in areas such as analysis and programming, project management, and/or technical management of enterprise business systems;
- Must have knowledge of the latest programming languages and/or strong SQL experience for databases such as Microsoft SQL Server;
- Must have an understanding of relational database concepts;
- Experience and knowledge in the following areas is required:
  - Information technology service management or operational process creation (research, information gathering, analysis, modelling, diagramming, documenting).
  - Process and/or technical writing and diagramming
  - Facilitating meetings and requirements gathering;
- Possess excellent written and oral communication skills including the ability to understand, compile and sort technical data for presentation to decision makers.

Systems Analyst - Business Solutions works a Monday to Friday day shift schedule, with after-hours support as required.

**Successful candidates will be required to successfully complete a thorough background and reference investigation.**

To apply for this position please [CLICK HERE](#) to upload your résumé and cover letter. This posting will close at 4pm on **Friday, December 29<sup>th</sup>, 2023**.

Any questions or inquiries may be sent to [humanresources@windsorpolice.ca](mailto:humanresources@windsorpolice.ca)

**ALL APPLICATIONS WILL BE TREATED WITH THE STRICTEST OF CONFIDENCE.**

***We thank all applicants for their interest and advise that only those selected for an interview will be contacted.***

***Windsor Police Service is committed to a diverse and inclusive workplace reflective of the community we serve. Appropriate accommodations will be provided upon request throughout the hiring process as required under the Accessibility for Ontarians with Disabilities Act (AODA).***