



Public Minutes

DATE OF MEETING:	Thursday, July 24, 2025
LOCATION:	4 th Floor Boardroom, WPS Headquarters
LIVESTREAMED AT:	https://windsorpolice.ca/about/wps-board/meeting-minutes
MEMBERS PRESENT:	Councillor Jo-Anne Gignac (Chair) Sophia Chisholm (Vice Chair) Mayor Drew Dilkens Councillor Jim Morrison Robert de Verteuil David Hammond
STAFF PRESENT:	Chief Jason Bellaire Deputy Chief Jason Crowley Deputy Chief Karel DeGraaf Inspector Chris Werstein Bianca Rubino Gary Francoeur, Director of WPS Corporate Communications Constable Anne Suthers, WPS Corporate Communications
OTHERS PRESENT:	Mayor Michael Prue, Advisor, Town of Amherstburg (TEAMS)
RECORDER:	Administrative Director

1. Agenda

1.1 Agenda

2. Call to Order

Meeting is called to order at 1:45 p.m.

3. Declaration of Conflict & Pecuniary Interest by Members

NONE

4. Approval of Agenda

Motion to approve the Public Agenda for the meeting of Thursday, July 24, 2025, Moved by S. Chisholm Seconded by D. Hammond

BE IT RESOLVED THAT the Public agenda for the Windsor Police Service Board meeting of July 24, 2025, be approved as circulated.

The motion carried

5. Approval of the Minutes

5.1 Public Minutes of May 22, 2025

Motion to approve the Minutes of May 22, 2025, Moved by S. Chisholm Seconded by D. Hammond

BE IT RESOLVED THAT the Public Board Minutes of the Windsor Police Service Board of March 20, 2025, be approved as circulated.

The motion carried

6. Business Arriving from the Minutes

NONE

7. Annual Policy Reports

Motion to receive Annual Policy Reports Moved by D. Hammond Seconded by S. Chisholm

BE IT RESOLVED THAT the Windsor Police Service Board receives the Annual Policy Reports 7.1 – 7.57 for information.

The motion carried

8. Monthly Reports

8.1 Crime Stoppers

Motion to receive the Crime Stoppers Report Moved by D. Hammond Seconded by J. Morrison

BE IT RESOLVED THAT the Board receives for information the Crime Stoppers Report as circulated.

The motion carried

8.2 Professional Standards Branch Report

Motion to receive the Professional Standards Branch Report Moved by D. Hammond
Seconded by J. Morrison

BE IT RESOLVED THAT the Windsor Police Service Board receives for information the Crime Stoppers Report as circulated.

The motion carried

8.3 Crime Statistics Report (Verbal)

For further details, refer to the WPSB Facebook livestream record:

<https://windsorpolice.ca/about/wps-board/meeting-minutes> starting at Minute: 1:29

Motion to receive the verbal Crime Statistics Report Moved by D. Hammond Seconded by J. Morrison

BE IT RESOLVED THAT the Windsor Police Service Board receives for information the verbal Crime Statistics Report as presented.

The motion carried

8.4 Freedom of Information Report

Motion to receive the Freedom of Information Report Moved by J. Morrison Seconded by S. Chisholm

BE IT RESOLVED THAT the Windsor Police Service Board receives for information the Freedom of Information Report as circulated.

The motion carried

8.5 Human Resources Report

Motion to receive the Human Resources Report Moved by J. Morrison Seconded by S. Chisholm

BE IT RESOLVED THAT the Windsor Police Service Board receives the Human Resources Monthly Report.

The motion carried

9. Quarterly Reports

9.1 POP/CCP/Calls for Service

Motion to receive the POP/CCP/Calls for Service Report Moved by D. Hammond Seconded by J. Morrison

BE IT RESOLVED THAT the Windsor Police Service Board receives for information the POP/CCP/Calls for Service Report as circulated.

The motion carried

9.2 Amherstburg Detachment – Policing Activities

Motion to receive the Amherstburg Detachment – Policing Activities Report
Moved by D. Hammond Seconded by J. Morrison

BE IT RESOLVED THAT the Windsor Police Service Board receives for information the Amherstburg Detachment – Policing Activities Report as circulated

9.3 Youth Crime Stats Report

Motion to receive the Youth Crime Stats Report Moved by S. Chisholm Seconded by R. de Verteuil

BE IT RESOLVED THAT the Windsor Police Service Board receives for information the Youth Crime Stats Report.

The motion carried

9.4 Use of Force Report

Motion to receive the Use of Force Report Moved by D. Hammond Seconded by R. de Verteuil

BE IT RESOLVED THAT the Windsor Police Service Board receives for information the Use of Force Report as circulated.

The motion carried

9.5 Variance Report

For further details, refer to the WPSB Facebook livestream record:

<https://windsorpolice.ca/about/wps-board/meeting-minutes> starting at Minute: 10:54

Motion to receive the Variance Report Moved by D. Dilkins Seconded by S. Chisholm

10. Communications

10.1 Solicitor General - Helicopter

Motion to receive the correspondence from the Solicitor General Moved by D. Hammond
Seconded by S. Chisholm

BE IT RESOLVED THAT the Windsor Police Service Board receives for information the correspondence from the Ministry of the Solicitor General re: Police Helicopter.

The motion carried

10.2 Condominium Associations

Motion to receive the correspondence from Condominium Associations Moved by R. de Verteuil
Seconded by S. Chisholm

BE IT RESOLVED THAT the Windsor Police Service Board receives for information correspondence from the coalition of Condominium Associations.

The motion carried

10.3 Inspector General of Policing – 2024 Annual Report

Motion to receive the Inspector General's 2024 Annual Report Moved by R. de Verteuil
Seconded by S. Chisholm

BE IT RESOLVED THAT the Windsor Police Service Board receives for information the Inspector General of Policing's 2024 Annual Report.

The motion carried

10.4 All Chiefs Memos

Motion to receive the All Chiefs Memos Moved by S. Chisholm Seconded by D. Hammond

BE IT RESOLVED THAT the Windsor Police Service Board receives for information the All Chiefs Memos as circulated.

The motion carried

11. New Business

11.1 Memo Administrative Director – New and Updated Policies

Motion to receive Memo from Administrative Director re: New and Updated Policies Moved by S. Chisholm Seconded by D. Hammond

BE IT RESOLVED THAT the Windsor Police Service Board receives for information the Memo from the Administrative Director re: New and Updated Policies as circulated.

The motion carried

11.1.1 – 11.1.8 Updated and New Policies

Motion to adopt WPSB Policies as circulated Moved by S. Chisholm Seconded by D. Hammond

BE IT RESOLVED THAT the Windsor Police Service Board adopts the following policies as circulated,

- Equipment and Body Armour
- Firearms Training and Investigations
- Fraud and False Pretence Investigation
- Preliminary Perimeter Control and Containment
- Property Offences (including Break and Enter)
- Robbery Investigations
- Stolen or Smuggled Firearms
- Vehicle Theft

The motion carried

11.2 Request for Sponsorship – WPS Auxiliary Ceremony

Motion to approve funding request from WPS Auxiliary Service Moved by S. Chisholm Seconded by D. Hammond

BE IT RESOLVED THAT the Windsor Police Service Board approves the request for financial support for the 2025 Auxiliary Swearing-In Ceremony in the amount of \$1,500.00

The motion carried

11.3 Confirmation of E-Poll re: Chief of Police Recruitment Committee

Motion to confirm E-Poll re: Chief of Police Recruitment Committee Moved by S. Chisholm Seconded by D. Hammond

BE IT RESOLVED THAT The Windsor Police Service Board confirms the E-Poll motion passed by the Board on May 23, 2025:

Whereas all members of the Windsor Police Service Board wish to be involved in the recruitment process undertaken by the Chief of Police Recruitment Sub-Committee of the Board

And Whereas a sub-committee of the Board should be comprised of not more than three members of the Board before being considered a full Board meeting

And Whereas By-Law 01-2024 – A By-Law to Provide Rules Governing the Proceedings of the Windsor Police Service Board, S. 25.8 states that Members who are not Members of a specific Committee may attend meetings of the Committee and may, with the consent of the Chair of that Committee, take part in the discussion, but shall not be counted in the quorum or entitled to make motions or to vote at these meetings – thereby allowing all members of the WPSB to participate in the recruitment process

And Whereas the Chief of Police Recruitment sub-committee will prepare a recommendation for consideration the Windsor Police Service Board at the appropriate time THEREFORE, BE IT RESOLVED THAT the Windsor Police Service Board appoints D. Dilkens, J. Gignac and S. Chisholm to the Chief of Police Recruitment Sub-Committee, and that all other members of the WPSB are able to, but are not required to, attend as available.

The motion carried

11.4 Confirmation of E-Poll re: Ottawa PSB request for Assistance – Canada Day Celebrations

Motion to confirm E-Poll re: Ottawa PSB request for Assistance moved by S. Chisholm Seconded by D. Hammond

BE IT RESOLVED THAT the Windsor Police Service Board confirms the E-Poll resolution of June 27, 2025 that the Windsor Police Service Board approves the Canada Day Memorandum of Understanding (MOU) between the Windsor Police Service Board and the Ottawa Police Service Board

AND BE IT FURTHER RESOLVED THAT the Windsor Police Service Board authorizes the Chair of the Board to sign and execute the Agreement (MOU) on behalf of the Board provided it is satisfactory in form and content to the City Solicitor, in financial content to the WPS Director of Finance, and in technical/operational content to the Deputy Chief of Operations.

The motion carried

11.5 Finance Committee – Chair Report (VERBAL)

Motion re: Finance Committee recommendations Moved by R. de Verteuil Seconded by D. Hammond

BE IT RESOLVED THAT the Windsor Police Service Board authorizes the Finance Committee to continue to research information regarding organizational/operational reviews with other police service boards

AND BE IT FURTHER RESOLVED THAT the Finance Committee will report back to the Windsor Police Service Board with options with respect to operational/organization reviews and the corresponding consultant costs for each option for consideration by the Board during 2026 Budget considerations

AND BE IT FURTHER RESOLVED THAT the Windsor Police Service Board refers consideration of the Finance Committee recommendation to include the subject of operational/organization review to align with the recruitment process for the new Chief of Police for the Windsor Police Service to the Chief of Police Recruitment Committee

The motion carried

11.6 Closed Session

The Board met in closed session on July 24, 2025, pursuant to Section 44 of the *Community Safety and Policing Act*, for consideration of confidential subject matter related security of property of the Board, Personal matters, litigation or potential litigation, Position/Plan/Procedure, information under the *Municipal Freedom of Information and Privacy Act*.

11. Adjournment

Motion to adjourn the Public meeting of the Windsor Police Service Board Moved by S. Chisholm
Seconded by D. Hammond

BE IT RESOLVED THAT the Windsor Police Service Board adjourns the Public meeting of July 24, 2025 at 2:23 p.m.

The motion carried

Date of next meeting: September 25, 2025



Jo-Anne Gignac, Chair

SEPT. 25, 2025

Date



Norma Coleman, Administrative Assistant

SEPT. 25, 2025

Date